

RENTAL APPLICATION

Rental Address _				Sidwell		
Number of Units:	Residential	Commercial		Zoning		
Owner Informati						
Name						
Address						
City			State	Zip_		
Day Phone	Phone State Evening Phone					
Drivers License #		Date of Birth		EMAIL Address		
Name Address		_ Evening Phone				
Name	Day Phone					
		BIENNIAL FEES FOR	R RENTAL STRUCT	URES		
RESIDENTIAL			COMMERCIAL			
	Single Family Inspection Fee: \$180 Registration Fee: \$60		Each Occupancy Inspection Fee: \$180 Registration Fee (Each Unit): \$60			

Multiple Family First Unit Inspection Fee: \$180 Each Additional Unit Inspection Fee: \$35 Registration Fee (Each Unit): \$60

Berkley City Code requires that all rental properties must be registered and inspected on a biennial basis. Your inspection fee covers 2 inspections. If additional inspections are needed, a reinspection fee of \$30 will be required. Any violations noted during a city inspection must be corrected in a timely manner. **Failure to schedule inspections or make timely repairs will not extend the license period.** Failure to register, schedule inspections, or make repairs may be subject to late fees and/or issuance of a civil infraction which is punishable by fines at the 44th District Court.

If the property has been sold, you must supply this department with a copy of the recorded land contract or deed to have your name removed from our records.

I have read and understand the requirements of Berkley City Code regarding rental property.

Signature of ____ Owner ____Agent

Please PRINT Name Signed

Date

Refund Policy: If a rental license is cancelled prior to inspections being completed and within 60 days of registering the property, the City will refund the owner \$180. If inspections have been completed, no refund will be given.

Office Use Only								
Fee	Date Received	Issued	Receipt #	Expires				